

Faculty of Philology / RUSSIAN LANGUAGE AND LITERATURE / Academic Writing

Course:	Academic Writing			
Course ID	Course status	Semester	ECTS credits	Lessons (Lessons+Exercises+Laboratory)
13079	Mandatory	3	5	2+2+0
Programs	RUSSIAN LANGUAGE AND LITERATURE			
Prerequisites	it is not conditional			
Aims	Acquaintance of students with the basics of academic writing techniques, with different stages during the creation of scientific work, mastering different methods during scientific research work, forms of bibliographic citation, technical processing and printing of works.			
Learning outcomes	Training students for independent preparation of masters thesis and other scientific works, for the process of collecting sources and literature during the scientific research process.			
Lecturer / Teaching assistant	Jelena Gazdic			
Methodology	Monological, dialogic, demonstration method			
Plan and program of work				
Preparing week	Preparation and registration of the semester			
I week lectures	Purposes and problems of scientific research work.			
I week exercises	Getting to know propositions for writing a seminar paper.			
II week lectures	Selection and formulation of the topic of the paper.			
II week exercises	Technical processing of the text during its preparation for printing (proofreading, proofreading, application of different citation styles).			
III week lectures	Collection of material and search for documentation.			
III week exercises	Technical processing of the text during its preparation for printing (proofreading, proofreading, application of different citation styles).			
IV week lectures	Writing the paper.			
IV week exercises	Technical processing of the text during its preparation for printing (proofreading, proofreading, application of different citation styles).			
V week lectures	Documentary basis of the work.			
V week exercises	Technical processing of the text during its preparation for printing (proofreading, proofreading, application of different citation styles).			
VI week lectures	Language and style of academic, scientific works.			
VI week exercises	Technical processing of the text during its preparation for printing (proofreading, proofreading, application of different citation styles).			
VII week lectures	The professor evaluates and comments on the seminar papers that the students write according to the instructions they receive at the beginning of the semester.			
VII week exercises	Technical processing of the text during its preparation for printing (proofreading, proofreading, application of different citation styles).			
VIII week lectures	Proofreading and proofreading jobs. Editing.			
VIII week exercises	Technical processing of the text during its preparation for printing (proofreading, proofreading, application of different citation styles).			
IX week lectures	Technical processing of the manuscript and preparation for printing.			
IX week exercises	Technical processing of the text during its preparation for printing (proofreading, proofreading, application of different citation styles).			
X week lectures	Master thesis defense.			
X week exercises	Technical processing of the text during its preparation for printing (proofreading, proofreading, application of different citation styles).			
XI week lectures	Features and types of academic, scientific and professional works.			
XI week exercises	Technical processing of the text during its preparation for printing (proofreading, proofreading, application of different citation styles).			

XII week lectures	Structure of the scientific work.					
XII week exercises	Technical processing of the text during its preparation for printing (proofreading, proofreading, application of different citation styles).					
XIII week lectures	colloquium					
XIII week exercises	colloquium analysis					
XIV week lectures	Access to scientific information.					
XIV week exercises	Technical processing of the text during its preparation for printing (proofreading, proofreading, application of different citation styles).					
XV week lectures	Evaluation of scientific work.					
XV week exercises	Technical processing of the text during its preparation for printing (proofreading, proofreading, application of different citation styles).					
Student workload						
Per week			Per semester			
5 credits x 40/30=6 hours and 40 minuts 2 sat(a) theoretical classes 0 sat(a) practical classes 2 excercises 2 hour(s) i 40 minuts of independent work, including consultations			Classes and final exam: 6 hour(s) i 40 minuts x 16 =106 hour(s) i 40 minuts Necessary preparation before the beginning of the semester (administration, registration, certification): 6 hour(s) i 40 minuts x 2 =13 hour(s) i 20 minuts Total workload for the subject: 5 x 30=150 hour(s) Additional work for exam preparation in the preparing exam period, including taking the remedial exam from 0 to 30 hours (remaining time from the first two items to the total load for the item) 30 hour(s) i 0 minuts Workload structure: 106 hour(s) i 40 minuts (courses), 13 hour(s) i 20 minuts (preparation), 30 hour(s) i 0 minuts (additional work)			
Student obligations						
Consultations			in agreement with students			
Literature			Kleut 2002: Marija Kleut, Scientific work from research to print, Novi Sad: Academic book. Kleut 2020: Marija Kleut, Academic writing and technique of scientific research work, Novi Sad: Academic book. Kundačina and Bandur 2007: Dr. Milenko Kundačina, Dr. Veljko Bandur, Academic Writing, Faculty of Teachers, Užice 2007. Suzić 2012: Prof. Dr. Nenad Suzić, Rules for writing a scientific paper: APA and other standards, Banja Luka: Pan-European University "APEIRON". Šamić 1977: Midhat Šamić, How a scientific work is created, Sarajevo: Svjetlost. Šuvaković 2010: Uroš Šuvaković, Academic writing in social sciences, Belgrade: Dosier. Vraneš 2006: Vraneš, Aleksandra, From manuscript to library. Glossary, Faculty of Philology: Belgrade.			
Examination methods			seminar papers, colloquium, final exam			
Special remarks			no			
Comment			no			
Grade:	F	E	D	C	B	A
Number of points	less than 50 points	greater than or equal to 50 points and less than 60 points	greater than or equal to 60 points and less than 70 points	greater than or equal to 70 points and less than 80 points	greater than or equal to 80 points and less than 90 points	greater than or equal to 90 points