Faculty of Medicine / HIGHER MEDICAL SCHOOL / COMMUN.SKILLS AND ORGANIZ.AND MANAG.IN HEALTH CARE

Course:	COMMUN.SKILLS AND ORGANIZ.AND MANAG.IN HEALTH CARE			
Course ID	**Course status**	**Semester**	**ECTS credits**	**Lessons** (Lessons+Exercises+Laboratory)
5944	Mandatory	5	3	2+1+0
Programs	HIGHER MEDICAL SCHOOL			
Prerequisites				
Aims				
Learning outcomes	After passing this exam,student will be able to : 1. Manage yourself and others – organisational skills of personal work (knows own managing style , special features , preferences – role in a team in different situations, managing time, yourself and others) 2. Knows various managing styles, significance of the team work. 3. Success of intrapersonal communication, writing and oral communication, public and media relations. 4. Uses project management tool (along with given resources and time). 5. Use of organizational management tool (knows organisational culture, structure and functions, inner and outer organisational surrounding and impact, force estimates and organisational deficit). 6. Planning, chosing, designing interventions . Specific competencies : 1. Knows and practically applies basic managing principles in health care (Montenegrin and worldwide experiences) 2. Knows and evaluates performance in various health institutions. 3. Interprets factors which impcat the functioning of health system, and possibilities of intervention. 4. Knows and applies basic methods in assessment of health condition (qualitative and quantitative) with an individual, small group and the community. 5. Knows basic methods while analyzing work and planning in health protection.			
Lecturer / Teaching assistant				
Methodology				
Plan and program of work				
Preparing week	Preparation and registration of the semester			
I week lectures				
I week exercises				
II week lectures				
II week exercises				
III week lectures				
III week exercises				
IV week lectures				
IV week exercises				
V week lectures				
V week exercises				
VI week lectures				
VI week exercises				
VII week lectures				
VII week exercises				
VIII week lectures				
VIII week exercises				
IX week lectures				
IX week exercises				
X week lectures				
X week exercises				
XI week lectures				
XI week exercises				

XII week lectures	
XII week exercises	
XIII week lectures	
XIII week exercises	
XIV week lectures	
XIV week exercises	
XV week lectures	
XV week exercises	
Student workload	

Per week	Per semester
3 credits x 40/30=4 hours and 0 minuts 2 sat(a) theoretical classes 0 sat(a) practical classes 1 excercises **1 hour(s) i 0 minuts** of independent work, including consultations	Classes and final exam: **4 hour(s) i 0 minuts x 16 =64 hour(s) i 0 minuts** Necessary preparation before the beginning of the semester (administration, registration, certification): **4 hour(s) i 0 minuts x 2 =8 hour(s) i 0 minuts** Total workload for the subject: **3 x 30=90 hour(s)** Additional work for exam preparation in the preparing exam period, including taking the remedial exam from 0 to 30 hours (remaining time from the first two items to the total load for the item) **18 hour(s) i 0 minuts** Workload structure: **64 hour(s) i 0 minuts (cources), 8 hour(s) i 0 minuts (preparation), 18 hour(s) i 0 minuts (additional work)**

Student obligations	
Consultations	
Literature	
Examination methods	
Special remarks	
Comment	

Grade:	F	E	D	C	B	A
Number of points	less than 50 points	greater than or equal to 50 points and less than 60 points	greater than or equal to 60 points and less than 70 points	greater than or equal to 70 points and less than 80 points	greater than or equal to 80 points and less than 90 points	greater than or equal to 90 points