

Mobility Day



Start your education journey now!

MONTEB



- **Realizacija programa akademske mobilnosti**
- **Unapređenje kvaliteta realizovanih dolaznih mobilnosti**
- **Potpisivanje novih sporazuma o saradnji sa visokoškolskim partnerskim institucijama**
- **Osnova za razvoj novih studijskih programa u okviru Ulysseus mreže**

PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST



- Kako izabrati univerzitet?

Prilikom izbora univerziteta za studentsku razmenu u okviru Erasmus+ programa, važno je razmotriti sledeće faktore:

Akademski program: Proveri da li univerzitet nudi kurseve ili programe koji se poklapaju s tvojim interesovanjima i akademskim ciljevima.

Lokalna kultura i jezik: Razmisli o jeziku nastave i lokalnoj kulturi - koliko ti je privlačna i koliko se osećaš spremnim da se prilagodiš.

Podrška za međunarodne studente: Saznaj kakvu podršku univerzitet nudi studentima na razmeni, uključujući smeštaj i orijentaciju.

PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST

Kako pripremiti dokumentaciju?

Korak 1. Popuni onlajn formular za prijavu na konkurs.



Mobilnost studenata: Erasmus+ prijavni formular

MOBILNOST U LJETNJEM SEMESTRU 2024/25.

- Kako je navedeno u konkursu, dokumentaciju dostavljate prodekanu za međunarodnu saradnju putem mejla.
- Dati upitnik se popunjava za svaki konkurs/univerzitet pojedinačno.
- Vodite računa o tome da upišete ispravnu i-mejl adresu.
- Popunjen upitnik bez dostavljene dokumentacije ili sa nepotpunom dokumentacijom neće biti razmatran.
- Studenti osnovnih studija imaju pravo prijave nakon završene prve godine
- Studenti posljednjeg semestra osnovnih studija ne mogu se prijaviti za prvi semestar master studija

tamara.m.backovic@gmail.com Промени налог

Није дељено

* Означава обавезно питање



PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST

Kako pripremiti dokumentaciju?

Korak 2. Iz baze studentske službe izvaditi:

- uverenje o prosečnoj oceni
- potvrdu o studiranju

Obe potvrde student prevodi na engleski jezik i dostavlja original i prevod.



PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST

Kako pripremiti dokumentaciju?

Korak 3. Dokaz o znanju engleskog jezika i/ili jezika nastave (najmanje B2 nivo).



PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST

Kako pripremiti dokumentaciju?

Korak 3. Kreirati i dostaviti CV u Europass formatu.





Tamara Backović

Date of birth: 10/01/1981
Gender: Female

CONTACT

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 (+382) 67234392

 <https://www.ucg.ac.me/radnik/110408>

 <https://www.linkedin.com/in/tamara-backovic-5a7571242/>



WORK EXPERIENCE

29/05/2022 – CURRENT

- Vice Dean for International Cooperation Faculty of Economics,

01/07/2021 – CURRENT

- Assistant Professor Faculty of Economics, University of Montenegro

01/02/2004 – 01/11/2020

- Teaching assistant Faculty of Economics, University of Montenegro

EDUCATION AND TRAINING

2008 – 2015

- PhD Studies Faculty of Economics, University of Montenegro

2004 – 2008

- Postgraduate studies "Entrepreneurial economy" Faculty of Economics, University of Montenegro

1999 – 2003

- Bachelor studies Faculty of Economics, University of Montenegro
- "Teaching in English" workshop U.S. Department of State

01/2021 – 03/2021 Montenegro

- Science Communication and Public Engagement Training British Council

Slovenia

- Strategic Management Training International Management Team
- Securities broker license Capital Market Authority in Montenegro
- Securities trader license Capital Market Authority in Montenegro
- Investment manager license Capital Market Authority in Montenegro

PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST

Kako pripremiti dokumentaciju?

Korak 4. Motivaciono pismo na engleskom jeziku. Studenti master studija koji se prijavljuju za istraživanje/pisanje master rada u motivacionom pismo navode temu rada i relevantne podatke o svom istraživanju.

Napomena: Studenti master studija koji se prijavljuju za istraživanje (pisanje rada) dostavljaju i kratku preporuku mentora.



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Kako pripremiti dokumentaciju?

Korak 5. Dokumentovane vannastavne aktivnosti - učešće na međunarodnim studentskim skupovima, učešće u aktivnostima studentskih organizacija, učešće u humanitarnim akcijama, stručna usavršavanja, pohađanje letnjih škola, volonterski rad, i drugo.

- učešće u volonterskim aktivnostima, posebno u vezi sa događajima međunarodnog karaktera koje organizuje UCG i humanitarnim akcijama
- članstvo u Mreži Erasmus studenata (ESN)



PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST

Kako pripremiti dokumentaciju?

Korak 6. Skenirana kopija prve stranice pasoša



PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST

Kako pripremiti dokumentaciju?

Korak 8. Izjava (Declaration on Participation in Mobility) o dosadašnjem učešću u programima mobilnosti



STUDENT'S DECLARATION ON PREVIOUS PARTICIPATION IN MOBILITY PROGRAMMES

Name and surname	
Date of birth	
Home faculty	
Current level of studies	

Data on previous mobility

Have you ever participated in mobility programmes within the studies at the University of Montenegro?

☐ Yes, I have.

☐ No, I haven't participated in mobility programmes.

If you have participated in mobility programmes, please fill in the following information. If necessary insert additional rows.

Host institution	Mobility programme	Exact period of mobility	Level of studies during the mobility
		from DD/MM/YYYY to DD/MM/YYYY	

Signature:

Date:

PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST

Kako pripremiti dokumentaciju?

Korak 10. Potpisan formular o statusu studenta sa manje mogućnosti (ukoliko je student pripada nekoj od ranjivih grupa)

Erasmus+ programme

Honorary Declaration on Fewer Opportunity Status

Name and Surname	
Email address	
Date of birth	
Home faculty	
Email adress	

I, hereby declare that I belong to the following fewer opportunity group. I agree to provide supporting documents proving the status of disability/fewer opportunity.

- ☐ Participant with a disability or chronic illness (functional impairments, chronic or requiring disorders - applies to both mental and physical disorders as well as learning difficulties)
- ☐ Participant with economic barriers
- ☐ Participant belong to the Roma and Egyptian national minority
- ☐ Participant who lives in rural, far way and undeveloped area
- ☐ Participant with a child/children



PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST



Kako pripremiti dokumentaciju?

Korak 12. Ugovor o učenju. - Podaci za prvi deo Ugovora o učenju:

General information

Student	Last name(s)	First name(s)	Date of birth	Nationality*	Gender [Male/Female/Undefined]
	<u>Marković</u>	Marko	10.01.2004	MNE	Male
	ESI*, if applicable		Study cycle*	Field of education* (ISCED)	Field of education (clarification)
			Bachelor	03/04	Economics
Sending Institution	Name	Faculty/Department	Erasmus code*/ City	Country	Administrative contact person name*; email; phone
	University of Montenegro	Faculty of Economics	ME PODGORI02/ Podgorica	Montenegro	<u>Tamara Backović</u> ; <u>tamara.backovic@ucg.ac.me</u> ; +382 20 241 545
Receiving Institution	Name	Faculty/Department	Erasmus code*/ City	Country	Administrative contact person name*; email; phone
	Riga Technical University	Faculty of Engineering, Economics and Management	LV RIGA02/ Riga	Latvia	<u>Inga Riharda</u> +371 2573 9079, <u>incomingexchange@rtu.lv</u>

The level of language competence* in English[indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the study period is:

A1 ☐ A2 ☐ B1 ☐ B2 ☒ C1 ☐ C2 ☐ Native speaker ☐

PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST



Kako pripremiti dokumentaciju?

Korak 12. Ugovor o učenju. - Podaci za prvi deo Ugovora o učenju:

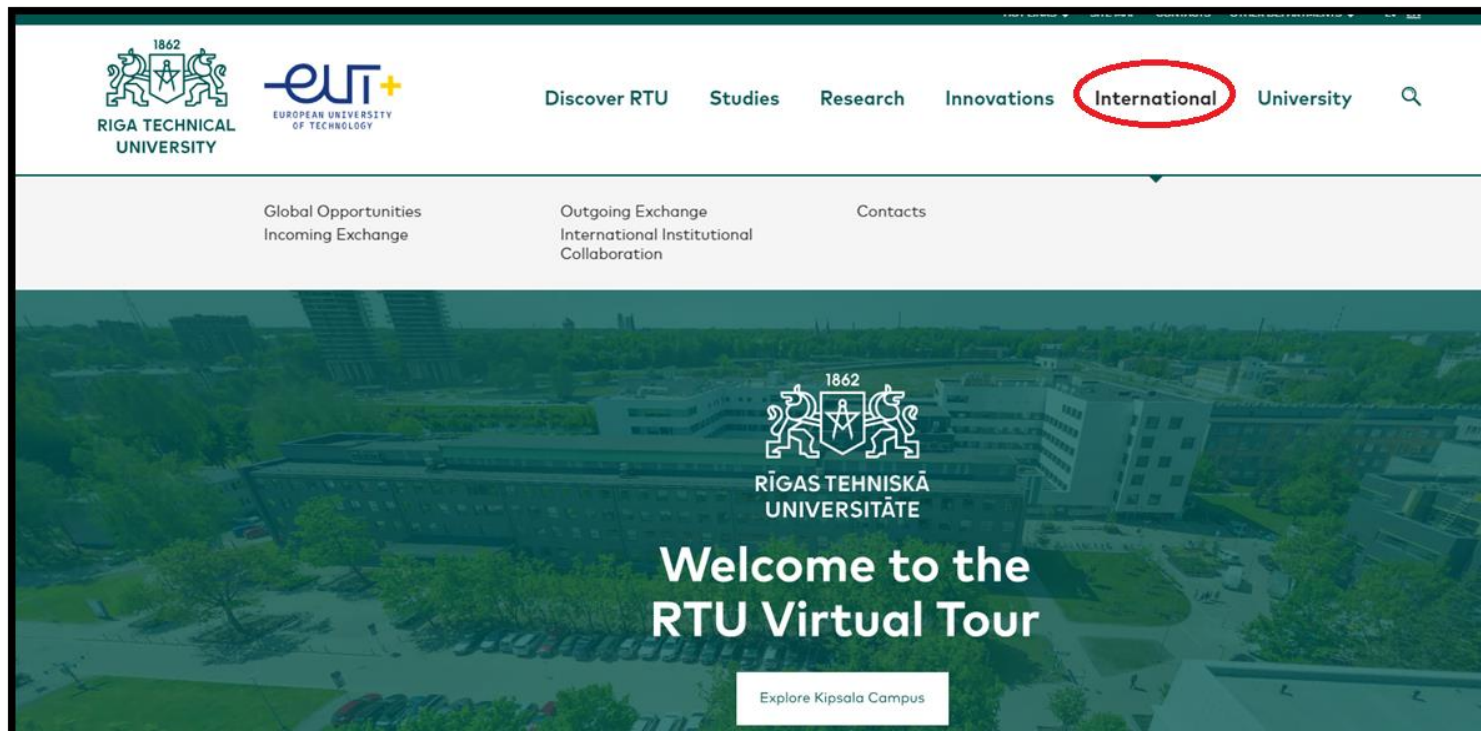
Mobility type and duration

Learning agreement for studies type (select one)	Estimated duration (to be confirmed by the Receiving Institution)
- Long-term mobility ☒ / Virtual component (only if applicable) ☐ - Short-term mobility with a mandatory virtual component ☐ - Short-term doctoral mobility ☐ / Virtual component (only if applicable) ☐	Planned period of the physical mobility: - Academic year [year/year] 2024/25 - from [day (optional)]/month/year] 01.02.2025 - to [day (optional)]/month/year] 01.07.2025
In case the mobility combines studies and traineeship, this template should be used and adjusted to fit both activity types.	

PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST

Kako pripremiti dokumentaciju?

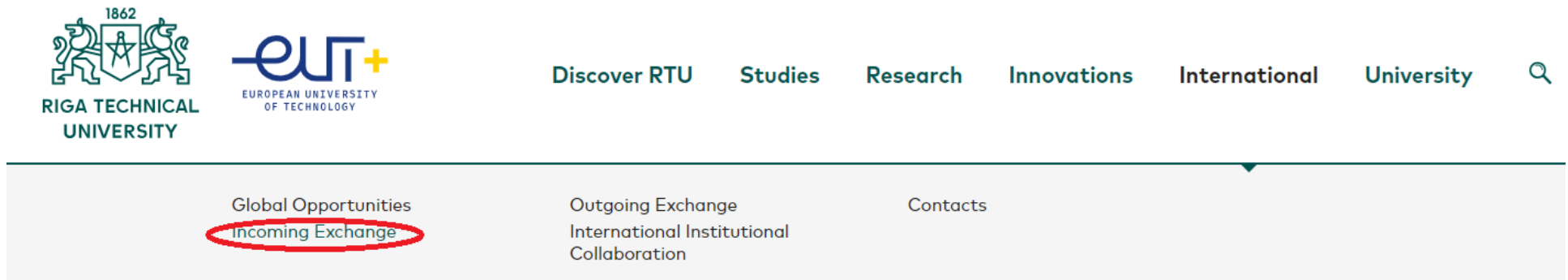
Korak 12. Ugovor o učenju. – Sajt fakulteta – deo namenjen studentima na razmeni



PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST

Kako pripremiti dokumentaciju?

Korak 12. Ugovor o učenju. – Sajt fakulteta – deo namenjen studentima na razmeni



PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST

Kako pripremiti dokumentaciju?

Korak 12. Ugovor o učenju. – Sajt fakulteta – deo namenjen studentima na razmeni



COURSE LIST FOR EXCHANGE STUDIES

The course list for incoming exchange students.

- › This is a preliminary course list and changes may occur until the beginning of the semester.
- › Other study subjects outside of this offer are not available to incoming exchange students.
- › Create your provisional study plan with up to 33 ECTS.

Incoming exchange students can choose study subjects from the following RTU units:

- › Faculty of Civil and Mechanical Engineering
- › Faculty of Natural Sciences and Technology
- › Faculty of Computer Science, Information Technology and Energy
- › Faculty of Engineering Economics and Management
- › Institute of Architecture and Design
- › Latvian Maritime Academy of Riga Technical University

PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST

Kako pripremiti dokumentaciju?

Korak 12. Ugovor o učenju. – Sajt fakulteta – deo namenjen studentima na razmeni



Rīgas Tehniskā universitāte



10.10.2024 10:07

RTU Course "Business Intelligence Technologies II" 22000 Faculty of Engineering Economics and Management

General data	
Code	IVZ883
Course title	Business Intelligence Technologies II
Course status in the programme	Compulsory/Courses of Limited Choice
Responsible instructor	Leonards Budniks
Academic staff	Tatjana Celmina
Volume of the course: parts and credits points	1 part, 6.0 credits
Language of instruction	LV, EN
Annotation	This course helps to gain all needed skills and competencies for analysis and consolidation of a company data. After this course students will be able to use MS Excel and Power BI tools for analysis of business processes, develop data models for business and build visualizations on top of them. Will better understand the role of data and information in optimization and automation of internal and external business processes. Course paper is written on a topic proposed by a student, based on a guideline prepared by the teaching staff. Course paper is aimed to consolidate knowledge that was acquired in previous course "Business intelligence technologies I" and "Business intelligence technologies II".
Goals and objectives of the course in terms of competences and skills	The goal of the subject is to teach students to use MS Excel and Power BI tools for solving various data analysis challenges. After the course students are - raise awareness of the data sources of the enterprise; - develop capacity to consolidate multiple data sources; - develop capacity of algorithmising companies processes; - develop capacity to create a data model from available data sources - develop capacity to apply the capabilities provided by MS Excel and Power BI to visualize calculations - develop capacity to make proposals based on the results of the developed data model.
Structure and tasks of independent studies	During the course students will participate in 12 laboratory works that are divided in three blocks, after each block there is a test, parallel to class activities they write a course paper. For those who are not satisfied with semester results there is an option of taking exam.
Recommended literature	Rob Collie. DAX Formulas for PowerPivot : A Simple Guide to the Excel Revolution Holy Macro! Books, 2012 Kasper de Jonge. Dashboarding and Reporting with Power Pivot and Excel : How to Design and Create a Financial Dashboard with PowerPivot – End to End Holy Macro! Books, 2014 Puls K., Escobal M.. M is fo (Data) Monkey FL : Holy Macro! Books, 2015 Cole Nussbaumer Knaflic. Storytelling with Data : A Data Visualization Guide for Business Professionals John Wiley & Sons, Incorporated, 2015 Sherman, Rick. Business intelligence guidebook : from data integration to analytics /Rick Sherman : foreword by Claudia Imhoff. Amsterdam : Elsevier, ©2015. xxiii, 525 lpp. : il. Sabherwal, Rajiv. Business intelligence : practices, technologies, and management /Rajiv Sabherwal, Irma Becerra-Fernandez. Hoboken, NJ : Wiley, ©2011. vii, 295 lpp. : il. ; 23 cm. Verecillis, Carlo.. Business intelligence : data mining and optimization for decision making /Carlo Verecillis. Chichester, U.K. : Wiley,

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Kako pripremiti dokumentaciju?

Korak 12. Ugovor o učenju. – Obraćanje Zahtevom za ispitivanje kompatibilnosti predmeta sa Tehničkog Univerziteta u Rigi i predmeta na Ekonomskom fakultetu UCG Komisiji za nastavu i mobilnost Ekonomskog fakulteta:

„Ovim putem upućujem zahtev za ispitivanje kompatibilnosti predmeta sa Tehničkog Univerziteta u Rigi i predmeta na Ekonomskom fakultetu UCG. U nastavku mejla se nalaze nazivi predmeta na Tehničkom univerzitetu u Rigi, njihovi silabusi i nazivi predmeta na našem fakultetu sa kojima navedene silabuse upoređujemo.“

Zahtev poslati na adresu international.ef@ucg.ac.me ili tamara.backovic@ucg.ac.me



PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST



Kako pripremiti dokumentaciju?

- 1. Naziv predmeta: Strategic management

Silabus predmeta:

https://stud.rtu.lv/rtu/discpub/printDiscEn.15112/IUV519_Strategic_Management.pdf

Naziv predmeta na našem fakultetu: Strategijski menadžment

- 2. Naziv predmeta: Financial Analysis and Planning

Silabus predmeta:

https://stud.rtu.lv/rtu/discpub/oe.17256/IEU515_Finansu_analize_un_planosana

Naziv predmeta na našem fakultetu: Analiza finansijskih izvještaja

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Kako pripremiti dokumentaciju?

Rešenje Komisije za nastavu i mobilnost:

Komisija za nastavu i mobilnost je razmatrala zahtev za utvrđivanje kompatibilnost studenta Marka Markovića, broj indeksa 122/22. Shodno Pravilima o mobilnosti studenata Univerziteta Crne Gore, Komisija je konstatovala sljedeće:

1. Tehnički univerzitet u Rigi, Letonija

- Predmet Strategic Management je kompatibilan sa predmetom Strategijski menadžment na našem fakultetu;
- Predmet Financial Analysis and Planning je kompatibilan sa predmetom Analiza finansijskih izvještaja na našem fakultetu;



PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST

Kako pripremiti dokumentaciju?

Korak 12. Ugovor o učenju – Tabela A.



Before the mobility

Table A			
Study Programme at the Receiving Institution (physical component of the mobility)			
Component code* (if any)	Component title at the Receiving Institution	Term [e.g. autumn/spring; term]	Number of ECTS credits* (or equivalent) to be awarded by the Receiving Institution upon successful completion
	Strategic Management	Spring	4.5
	Financial Analysis and Planning	Spring	6.0
	Industrial Sustainability and Circular Economy	Spring	6.0
	Current Trends in International Business	Spring	4.0
			Total: 20.5

PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST

Kako pripremiti dokumentaciju?

Korak 12. Ugovor o učenju – Tabela C.



Table C Recognition at the Sending Institution (physical and virtual components, if applicable)				
Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Term [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution	Automatic recognition*
	<u>Strategijski menadžment</u>	Spring	6	Yes ☒ No ☐
	<u>Analiza finansijskih izvještaja</u>	Autumn	7	Yes ☒ No ☐
				Yes ☐ No ☐
				Yes ☐ No ☐
				Yes ☐ No ☐
				Yes ☐ No ☐
				Yes ☐ No ☐
			Total: 13	
Provisions applying if the student does not complete successfully some educational components*: <i>[web link to the relevant information]</i>				

PRIJAVA NA KONKURS ZA AKADEMSKU MOBILNOST



Kako pripremiti dokumentaciju?

Korak 12. Ugovor o učenju – poslednji deo Ugovora o učenju.

Commitment of the three parties

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in third countries not associated to the Programme). The Beneficiary Organisation and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.					
Commitment	Name	Email	Position	Date	Signature
Student	Marko Marković	marko.markovic@gmail.com	Student	10.10.2025.	
Responsible person at the Sending Institution*	Tamara Backović	tamara.backovic@ucg.ac.me	Vice Dean for International Cooperation	10.10.2025.	
Responsible person at the Receiving Institution*	Inga Riharda	incomingexchange@rtu.lv	Erasmus+ Incoming student manager	20.10.2025.	

ISKUSTVA STUDENATA

TEHNIČKI UNIVERZITET U OSTRAVI (ČEŠKA REPUBLIKA)

<https://www.dropbox.com/scl/fi/ijzuk0j2wnxpjts518qt/Tehni-ki-univerzitet-u-Ostravi-2023.MP4?rlkey=rv07vqfaockm8nrfyu5bvhq7a&st=n71uvzh4&dl=0>

UNIVERZITET U ZAGREBU (HRVATSKA)

<https://www.dropbox.com/scl/fi/kqjt2uz0anmsue9k7lvz6/Univerzitet-u-Zagrebu-2023.MP4?rlkey=4a668bkc1gg4xy2iimvwouw6z&st=5a2rsuh0&dl=0>



“Study abroad is
the single most
effective way of
changing the way
we view the world”

Chantal Mitchell





HVALA NA PAŽNJI!



International.ef@ucg.ac.me

www.ucg.ac.me/ef/international



+ 382 20 241 545



<https://www.linkedin.com/school/faculty-of-economics-podgorica/>