



Co-funded by
the European Union

ERASMUS-EDU-2024-CBHE– STRAND 2

101179483 - DELTA - ERASMUS-EDU-2024-CBHE

**Advancing Data Literacy and Innovation in the Western Balkans
(DELTA)**

Kick off Meeting

AGENDA

January 22-23, 2025
European University of Tirana - UET)

Venue Details:

Address: Kompleksi Xhura, Rruga Xhanfize Keko, Tirana, Albania.

Building A, Room: Aula Magna

Address in apps:

<https://maps.apple.com/?address=Rruga%20Xhanfize%20Keko,%20Tirana,%20Albania&aid=2354037432317958846&ll=41.342504,19.845750&lsp=9902&q=European%20University%20of%20Tirana&t=m>

Online meeting link: [https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGQ3NWE0NzltNzdjNy00Yjk1LWI4MDMtNDlwYTQwYTNIZWQ1%40thread.v2/0?context=%7b%22Tid%22%3a%22d123cea4-b9f4-4c5b-82e3-adba81226798%22%2c%22Oid%22%3a%220defe81f-7bd2-43e2-885d-a99e1e91a4d9%22%7d)

[join/19%3ameeting_MGQ3NWE0NzltNzdjNy00Yjk1LWI4MDMtNDlwYTQwYTNIZWQ1%40thread.v2/0?context=%7b%22Tid%22%3a%22d123cea4-b9f4-4c5b-82e3-adba81226798%22%2c%22Oid%22%3a%220defe81f-7bd2-43e2-885d-a99e1e91a4d9%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGQ3NWE0NzltNzdjNy00Yjk1LWI4MDMtNDlwYTQwYTNIZWQ1%40thread.v2/0?context=%7b%22Tid%22%3a%22d123cea4-b9f4-4c5b-82e3-adba81226798%22%2c%22Oid%22%3a%220defe81f-7bd2-43e2-885d-a99e1e91a4d9%22%7d)

DAY I

Time	Activity	Responsible Partner
09.30 - 10.00	<i>Registration & Coffee</i>	
10.00 – 10.15	Welcome Remarks / Rector (TBD)	UET
10.15 – 10.30	Welcome Remarks / Project Manager Ms. Dardane Nuka	UET
10.30 – 10.45	General Presentation of DELTA Project	UET
10.45 – 13.00	Partner Presentations (10 min each) UET, UPT, KPT, UNI, UKZ, UNSA, SSST, UoM, UNIPA, HUA, STS, JP, VRI, TECH	All partners
13.00 - 14.30	<i>Lunch Break</i>	Offered by UET
14.30 – 15.00	General Presentation of DELTA Project	UET
15.00 – 15.10	WP1 Project Management and Coordination	UET
15.10 – 15.20	WP2 Status Quo of Intrapreneurship in Academia	UNIPA
15.20 – 15.30	WP3 Capacity Building on Intrapreneurship	HUA
15.30 – 15.40	WP4 Impacting/Transforming Intrapreneurship in Academia	SSST
15.40 – 15.50	WP5 Dissemination and Exploitation	UNI
15.50 – 16.00	Concluding remarks for day 1	UET

DAY II

Time	Activity	Responsible Partner
09.30 - 10.00	<i>Registration & Coffee</i>	
10.00 – 10.30	Partnership Agreements	UET
10.30 – 12.30	Managerial issues (Part 1): • Closest Deliverables – taking immediate action! • Financial management • Travel cost • Timesheets • Reporting • Sigma • Communication	UET, UNIPA, UNI UET
12.30 – 13.30	<i>Lunch Break</i>	Offered by UET
13.30 – 15.30	Managerial issues (Part 2): • Purchasing equipment • Steering committee • Quality assurance committee • Shared google drive • Identity kit, Website and social media	UET UNI and KPT
15.30 – 16.00	Concluding Remarks & Set dates for next meeting	UET