

Pursuant to Article 32, Paragraph 1, Item 22 of the Statute of the University of Montenegro, the Senate of the University of Montenegro, in its session held on 28 May 2015, adopted the

**RULEBOOK ON AWARDING
HONOURARY TITLES AND OTHER RECOGNITIONS
AT THE UNIVERSITY OF MONTENEGRO**

I BASIC PROVISIONS

Article 1

This Rulebook determines the types of recognitions awarded by the University of Montenegro, as well as the conditions and procedures for their award.

Article 2

The University of Montenegro (hereinafter referred to as “the University”) may award, as a recognition, the following titles: Honourary Doctorate, Charter and Certificate of Appreciation.

Article 3

The University may award an Honourary Doctorate to prominent scientific, cultural or other public personalities, from Montenegro or abroad, for outstanding contributions to certain areas of teaching, scientific research and artistic creativity that have significantly contributed to the advancement of higher education, science, technology, culture and art, and for the affirmation and expansion of the reputation of the University and its Organizational units.

The University may, within one year of studying, award a maximum of one Honorary Doctorate.

The University Charter is the highest recognition given by the University and may be awarded to Montenegrin or foreign individuals and legal entities, for special contributions to the development of the University and to the improvement of its work, whose scientific, professional and other results considerably increase the reputation of the University in the country or abroad, and who, by their exceptional effort, contribute to the improvement of cooperation between the University and other relevant institutions, whether in Montenegro or abroad.

The University Charter shall be granted on the occasion of the jubilee anniversaries of the University (every tenth anniversary).

For a jubilee anniversary, the University may award a maximum of three Charters.

The Certificate of Appreciation is awarded to academic staff for contribution to raising the educational, scientific and financial status of the University, as well as for outstanding achievements in teaching and scientific researching.

Article 4

Recognitions are awarded to a person during his lifetime.

II THE PROCEDURE FOR THE AWARDING OF RECOGNITIONS

Honourary Doctorate

Article 5

The Senate carries out the procedure of awarding an Honorary Doctorate and makes decisions on when to award it.

The Rector of the University or the Council of an Organizational unit can initiate the procedure of awarding an Honorary Doctorate.

Article 6

The initiative for awarding an Honorary Doctorate should be submitted to the Senate and it should include the decision of the authorized nominator who launched the initiative for awarding the Honorary Doctorate, along with an explanation of the reasons why the awarding of an Honorary Doctorate has been proposed.

The Initiative Explanation should include: personal data; bibliographic data; an evaluation of scientific, artistic or professional work; an evaluation of the contribution made by the candidate to the advancement of scientific ideas, and their contribution to the development of Higher Education, scientific research and artistic achievements, or else developments in technology, art or culture; an evaluation of the contribution made by the candidate to the affirmation, reputational expansion and operational and developmental improvement of the entire University, as well as of the University Organizational units.

The justified Initiative, along with the other necessary documentation, should be submitted to the University no later than 1st of March of the current year.

Article 7

The Commission for University Recognitions (hereinafter referred to as “the Commission”) takes into consideration all the received proposals and initiatives and should submit a report on awarding any Honorary Doctorate to the Senate.

Article 8

The Commission outlined in Article 7 of this Rulebook consists of three members.

Two members are to be appointed by the Senate and they should be Full Professors, scientific advisers and prominent members of the academic community.

The President of the Commission is one of the Vice-Rectors, appointed by the Rector.

Article 9

The Senate makes the decision on awarding an Honorary Doctorate by secret ballot. In cases when there are several candidates, when none receives the required majority, voting should be repeated for the candidate with the most votes.

Article 10

The person to whom the Honorary Doctorate has been awarded is to be officially recognised as such and receive an Honorary Doctor Diploma, usually on the Day of the University.

The Honorary Doctor Diploma is signed by the Rector.

The Diploma is certified with the seal of the University.
The Diploma is to be completed using handwritten calligraphy.
The content and form of the Honourary Doctorate Diploma are determined by the Rector.

Article 11

The University keeps records on Honourary Doctorates that are awarded, and those records are kept permanently.

University Charter

Article 12

The initiative for the awarding of a University Charter may be initiated by the Rector or by the Council of an Organizational unit.

Along with the initiative stated in Paragraph 1 of this Article, a justified explanation should be also submitted.

The initiative should be submitted to the Senate.

Article 13

The Commission, under Article 7 of this Rulebook, evaluates the received initiatives and submits a report to the Senate proposing the awarding of a University Charter.

Article 14

The procedure for the Senate statement concerning the awarding of a University Charter is the same as that provided by Article 9 of this Rulebook.

Article 15

The University Charter is produced on high-quality paper, with a leather patch on which the name and logo of the University are printed. The title of the recognition, the name and surname of the individual or the name of the legal entity, a brief justification taken from the decision of the Senate on the awarding of the University Charter, the number and date of issuing, and the dry seal and signature of the Rector of the University are to be printed on the inside.

Article 16

The University Charter is granted by the Rector on the occasion of the University jubilee.

Certificate of Appreciation

Article 17

At the proposal of the Rector, the Senate decides on the awarding of a Certificate of Appreciation.

The Certificate of Appreciation may be awarded only once.

The procedure of the Senate declaration for the awarding of a University Certificate of Appreciation is defined in Article 9 of this Rulebook.

The Certificate of Appreciation of the University is granted by the Rector on the occasion of the day of the University ceremony.

III FINAL PROVISIONS

Article 18

This Rulebook shall enter into force on the eighth day of its publication in the “Bulletin of the University of Montenegro”.

Number: 08-1412

Podgorica, 28 May 2015

THE SENATE OF THE UNIVERSITY OF MONTENEGRO

THE PRESIDENT

Prof. Radmila Vojvodić, the Rector