

Pursuant to Article 32, Paragraph 1, Items 22 and 28 of the Statute of the University of Montenegro, the Senate of the University of Montenegro, at the proposal of the Rector, in its session held on 26 March 2015, adopted the

**RULEBOOK  
ON AWARDING PRIZES TO THE BEST STUDENTS  
AT THE UNIVERSITY OF MONTENEGRO**

Article 1

This Rulebook defines the types of prizes that are awarded to the best students at the University of Montenegro, as well as the conditions, procedure and manner of their award.

Article 2

The University of Montenegro (hereinafter referred to as “the University”), in order to achieve better success in studies, develop interest among students in scientific research and artistic and professional work, and encourage the creative and critical thinking of students, as well as contribute to the affirmation of the University, awards the following types of prizes on an annual basis:

- A prize for the completed studies with the best mark;
- A prize for success achieved during the studies;
- A prize for the best student scientific research, artistic and professional work.

Article 3

The prize awarded for completing the study with the best mark is the Plaque of the University of Montenegro and a financial award.

The prize awarded for success achieved during study is a diploma and a financial award.

A prize for the best scientific research, artistic and professional work by students consists of a written recognition and a financial award, along with the publishing of the work in a special edition of the Bulletin of the University of Montenegro.

Article 4

The content and form of Plaques of the University of Montenegro is determined by the Rector.

Article 5

The prize for the completed studies with the best mark is awarded as follows: two prizes to the best students in the field of: 1. social sciences and 2. technical, natural and mathematical sciences, as well as medical sciences and one prize to the best student in the field of 3. the arts, who completed Undergraduate studies in the previous academic year with an overall average grade of at least 9.50, provided that they have not repeated any study year.

Article 6

If there are several students who meet the requirement stated in Article 5 of this Rulebook, the prize is awarded to the student who has completed their studies in the shortest period.

Under the same conditions, the scientific and technical activities of the students and the results of the total work of the student are taken into consideration.

#### Article 7

The decision on the prize for the completed studies with the best mark is made by the Senate of the University, at the proposal of the Council of the Organisational units.

Along with the proposal stated in Paragraph 1 of this Article, the following should be submitted: a biography of the proposed candidate, data on the average grade achieved during their studies and the duration of study, a review of the student's scientific, technical and other activities, evidence of prizes and recognitions awarded during their studies, as well as other relevant information for evaluating the overall work of the student.

#### Article 8

The prize for success achieved during the studies is awarded to final year students who have completed the previous study year in regular periods, and whose overall average grade is at least 9.00.

The decision on the prize referred to in Paragraph 1 of this Article shall be adopted by the Rector, at the proposal of the Council of the Organisational units.

The Council proposes to an Organisational unit one student for the awarding of the prize. The student proposed should meet the requirements set out in Paragraph 1 of this Article, with the highest average grade achieved.

#### Article 9

In order to encourage scientific research, and the artistic and professional work of students, the University annually recognises one work, created in the preceding calendar year, from the fields of science and the arts as defined in Article 5 of this Rulebook

#### Article 10

The competition for the prize awarded for the best scientific research, artistic and professional paper is announced by the University, no later than 31<sup>st</sup> of January of the current year.

The contest will be posted on the bulletin boards of the Organisational units and on the University website.

All students of Undergraduate studies at the University of Montenegro have the right to apply.

Final papers, seminars, written work and other students' papers that are considered to be part of their study obligation shall not be submitted for the contest.

#### Article 11

Papers that are to be submitted shall be sent to the address of the Rectorate of the University of Montenegro, stating: "Application for the awarding of prizes for the best student scientific research, artistic or professional paper."

The deadline for applications is 15<sup>th</sup> May of the current year.

Papers should be submitted unsigned, with the appropriate code enclosed in a sealed envelope.

#### Article 12

The Commission for the selection of the best student paper is appointed by the Rector, taking into consideration the representation of the science and artistic fields.

The Commission, after the examination of the papers, establishes a proposal for the ranking of papers to be submitted to the Rector.

#### Article 13

The decision on awarding prizes for the best scientific research, artistic or professional work by a student is made by the Rector.

#### Article 14

The amount of financial compensation in terms of this Rulebook is established by the Steering Committee of the University, at the proposal of the Rector, depending on the financial plan of the University and the number of students receiving an award.

#### Article 15

The University keeps separate records on the awarding of prizes.

#### Article 16

Decisions on awarding prizes shall be published in the Bulletin of the University of Montenegro.

#### Article 17

On the effective date of this Rulebook, the Rulebook on awarding the best students no. 01-825 from 14 November 1994 and the Decision on students' awards no. 01-2147 / 1 of 29.9.2004 shall be repealed.

#### Article 18

This Rulebook shall enter into force on the day of its publication in the Bulletin of the University of Montenegro.

Number: 08-784

Podgorica, 26 March 2015

THE SENATE OF THE UNIVERSITY OF MONTENEGRO

The President

Prof. Radmila Vojvodić