

PERSONAL INFORMATION

Name: **Vladan Perazic**

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Gender: Male | Date and place of birth: 29/01/1972 – Podgorica, Montenegro

WORK EXPERIENCE

December 2019 – Present **Project manager**

Institute – Centre of excellence for research and innovations
University of Montenegro

- Contributes to cooperation among the University of Montenegro, the Centre of excellence and other university's organisational units, as well as to cooperation of the university and its units with other institutions and business sector, in relation to preparation and implementation of joint projects.
- Participates in all project phases – planning, preparation, implementation, monitoring and reporting. As a team member in several projects in charge of various activities and issues such as financial management, technical management, quality control and assurance, preparation of project operational manuals related to rules, procedures to be followed by project participants, their obligations and responsibilities and forms to be used, review and approval of financial and technical documentation submitted by project participants, coordination of activities and of cooperation and communication among project participants, day-to-day management of administrative activities, etc.

June 2012 – December 2019 **Grants officer – Consultant (the member of the HERIC project management team)**

Ministry of science of Montenegro

HERIC project ("Higher Education and Research for Innovation and Competitiveness") – implemented by the Ministry of science and the Ministry of education of Montenegro, under the rules and supervision of the World Bank

- In charge of grants schemes designed for financing scientific research projects (involving scientific research institutions and business sector, both from Montenegro and abroad) and for institutional improvement of higher education institutions in Montenegro (25 projects in total, with the budget of about 6 million EUR; duration of projects from 12 to 58 months).
- Preparation of documentation for grants schemes (grants operations manuals, guidelines for applicants, grant agreements, calls for project proposals, forms used for application to calls, evaluation of project proposals, procurement, travels/trainings, project modifications, monitoring of realisation of activities, narrative and financial reporting by grant recipients, etc).
- Participating in negotiations held with representatives of projects pre-selected for funding.
- Providing information, instructions and all operational support to representatives of projects.
- Monitoring the implementation/progress of grants projects (including the expenditure of allocated grant funds) and achievement of predefined specific goals.
- Reviewing, correcting and approving documentation submitted by grant recipients during the realisation of their projects (including financial documentation), such as agreements with partner institutions and companies, individual contracts with project staff, documentation related to travels/trainings, procurement plans, specifications for purchase of equipment, terms of references for engagement of consultants, requests for payment of grant tranches, requests for modification of projects, narrative and financial project reports.
- Supervising and ensuring that procurement activities of grant recipients and engagement of consultants are done in accordance with the World Bank guidelines.
- Occasionally involved in activities not directly related to grant schemes – for example in activities related to quality assurance in higher education sector, including linkages with the labour market demand (more specifically, in the external institutional evaluation of all higher education institutions in Montenegro, conducted by the European University Association).

Curriculum Vitae

March 2006 – December 2011 **Consultant – senior expert of the Clean Development Mechanism projects implementation**

Italian Ministry for the Environment, Land and Sea (IMELS) – Task Force for Central and Eastern Europe, office in Podgorica

- Technical management of sustainable development issues/activities conducted in Montenegro by IMELS, under the framework of Clean Development Mechanism (CDM) of the Kyoto Protocol (activities in the sectors of renewable energy, energy efficiency, transport, tourism, agriculture, eco-efficient buildings, management of natural resources, waste management). Cooperated with relevant Montenegrin ministries, institutions, municipalities, international and local organisations and EU donors.
- Searched for and identified the CDM project opportunities in Montenegro and calculated their potential for green house gases emissions reduction.
- Assisted in preparation of feasibility studies and project documentation for CDM projects.
- Assisted in evaluation of project applications/proposals.
- On behalf of Italian companies searched for potential local partners (Montenegrin companies and relevant institutions) and coordinated further cooperation with them.
- Assisted in realisation of other activities conducted by IMELS; assisted Italian companies interested in realisation of IPA funded projects in Montenegro.

March 2005 – March 2006 **Consultant**

FireTech company, Podgorica (established and managed by Norwegian investors)

- Searched for, negotiated and cooperated with foreign partners/suppliers and with potential purchasers of FireTech's products and services (fire protection sector).

July 2004 – March 2005 **Consultant**

Real estate agency Krstas, Podgorica

December 2003 – July 2004 **Manager**

DMD Delta, Podgorica (the branch of Delta Holding from Belgrade) – exclusive distributor of Fiat, Alfa Romeo and Lancia vehicles for the territory of Montenegro

- Organised, coordinated and managed all activities of the company (related to import and sale of vehicles, post-sale, marketing, etc).

Dec. 2000 – November 2003 **Manager and designer**

ETG Engineering, Podgorica (heating/cooling and water-supply systems – design, sale and installing of equipment)

- Worked in engineering department (calculation and design for installation of equipment; preparing technical and financial offers; preparing, directing and monitoring the process of equipment installing). Managed and supervised a team of nine employees. Managed the process of installation of complete systems for heating and cooling in several residential, business and institutional buildings.
- Worked in commercial department (preparing orders for purchase and offers for sale of products; in charge of cooperation with suppliers).
- Coordinated the activities between the two departments.

EDUCATION

Oct. 1990 – December 1999 **Spec. in mechanical engineering**
(level “VII” according to national classification – 10 semesters studies)

University of Montenegro
Faculty of mechanical engineering – Energy department

- Average grade: 8,08; Final exam grade: 10
- Principal subjects covered: energy plants; HVAC; refrigeration devices; transfer of fluids through pipelines

September 1986 – May 1990 **IT programmer**

Secondary school “Slobodan Skerovic”, Podgorica

PERSONAL SKILLS

Mother tongue Montenegrin

Other languages

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C1	C1
Italian	C1	C1	C1	C1	B2

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
Common European Framework of Reference for Languages

- Attended the English language course organised by the Institute of foreign languages, University of Montenegro (the eighth level - the highest; completed with grade “A”)

Communication skills

- Good communication skills, improved through work career due to intensive communication with various business partners and clients, project teams, institutions and organisations, both national and foreign.
- Experienced in giving presentations to large audiences.
- Obtained certificates at seminars related to sale and communication skills.

Organisational / managerial skills

- Good organisational and managerial skills, applied and improved through work career.
- Obtained certificates at seminars related to managerial skills.

Computer skills

- PC literate – competent with AutoCAD and most Microsoft Office tools.

Driving licence

- “B” category.

ADDITIONAL INFORMATION

Workshops / seminars

- Participated in a workshop related to state aid issues in research, development and innovation projects, ran by the EU experts and organised by the Ministry of finance of Montenegro – National commission for state aid.
- Participated in several workshops (and obtained certificates) on project management, contract management, procurement and disbursement, organised by the World Bank.
- Participated in many international and national conferences, seminars, trainings and other events organised on the topics of research, innovation, technology transfer, intellectual property rights, higher education, quality assurance, sustainable development, etc.

Other experience in evaluation of project proposals

- Evaluated the project proposals from the field of research, submitted under EUREKA programme (scoring and evaluation report done in accordance with the EUREKA’s Project Assessment Methodology).

Memberships

- Representative of Montenegro (deputy delegate), the associated country, in the Programme Committee for research infrastructures of the Horizon Europe framework programme for research and innovation.